Onboarding your Mac

This guide will help you set up your MacBook running macOS Golden Gate.

If you encounter any issues or have questions during the setup process, ICT Services is here to assist. You can reach us through the following channels:

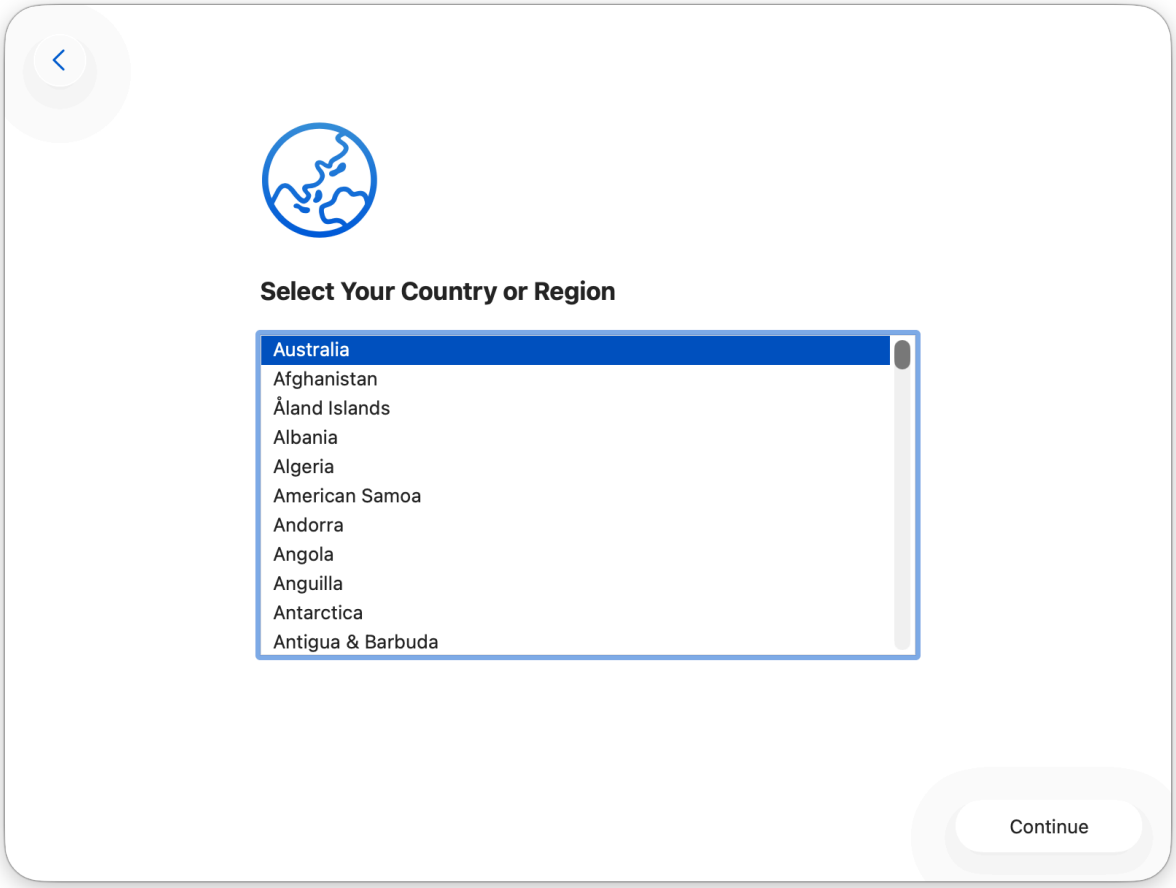
Phone: (08) 8334 1273
Email: ictservices@pac.edu.au

Section 1: Set Up Your MacBook

When you first turn on your MacBook, you'll need to complete Setup Assistant to get your device ready.

> **Note:** If you've already completed Setup Assistant and are on the Desktop, you can skip to the next section.

Follow these steps to complete Setup Assistant:



Select Your Country or Region

1. Choose Australia from the list.
2. Click Continue.

Accessibility

You can set up accessibility features in Setup Assistant. If you don’t need these settings, click Not Now.

Connect to a Wi-Fi Network

To finish Setup Assistant, connect to your home Wi-Fi network:

1. Select your home Wi-Fi network name (SSID).
2. Enter your home Wi-Fi password.
3. Click Continue.

Data & Privacy

Click Continue to proceed.

Create a Mac Account

You need to create a Mac Account, which will be the Administrator for your MacBook.

1. Enter your full name (e.g., John Appleseed).

   > **Note:** The account name will automatically populate once you enter a password.

2. Enter a password (this will be used to log in to your MacBook).
3. Optionally, enter a hint to help remember your password.
4. Click Continue.

Sign in to Your Apple Account

An Apple Account is used for services such as iCloud. You don’t need an Apple Account to complete this setup.

> **Note:** You can sign in with your Apple Account later via System Settings after Setup Assistant is complete.

1. Click Other Sign-In Options.
2. Click Sign in Later in Settings.
3. Click Skip.

Terms and Conditions

To continue, you must accept the Terms and Conditions.

1. Click Agree.
2. Click Agree again to confirm.

Age Range

To continue select the age range of the person who will use this Mac.

Choose Your Look

Select one of the three appearance options and click Continue.

Enable Location Services

Location Services allows apps like Maps and services like Spotlight Suggestions to access data, including your approximate location.

1. Select the box next to Enable Location Services on this Mac.
2. Click Continue.

Siri

> **Note:** You can enable Siri later via System Settings after Setup Assistant is complete.

1. Click Set Up Later.

Apple Intelligence

You will now be presented with several Apple Intelligence setup screens. These options enable new AI-powered features across macOS and can be configured now or adjusted later in System Settings.

Your Mac is Ready for FileVault

FileVault protects your Mac by encrypting data and using your login password. If you forget it, use your Recovery Key to reset.

1. Click Turn On.
2. Store your FileVault Recovery Key somewhere safe - neither Prince Alfred College nor Apple can access it. If you lose both your password and key, your files and settings will be permanently lost.
3. Click Continue.

Touch ID

1. Click Set Up Touch ID Later.
2. Click Continue.

> **Note:** You can enable Touch ID later via System Settings after Setup Assistant is complete.

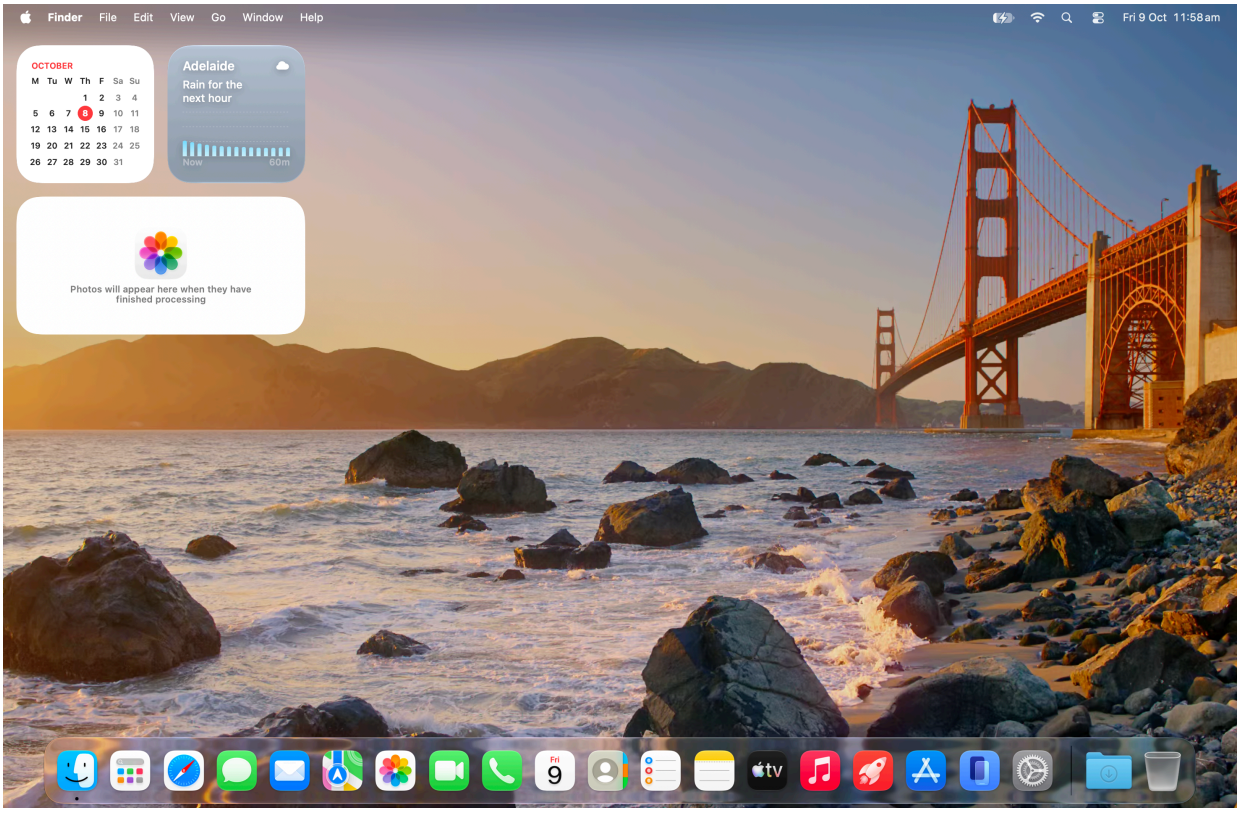
Update Mac Automatically

Click Continue to proceed.

Liquid Glass

Slide from clear to tinted or vice versa, to add more opacity or reveal content beneath then click Continue.

Welcome to Your Mac



Setup Assistant is complete. You can now proceed to the next section.

Section 2: Enroling Your MacBook

Enroling your MacBook into our Mobile Device Management (MDM) solution allows ICT Services to deploy required college applications and settings.

Connect to Your Home Wi-Fi Network

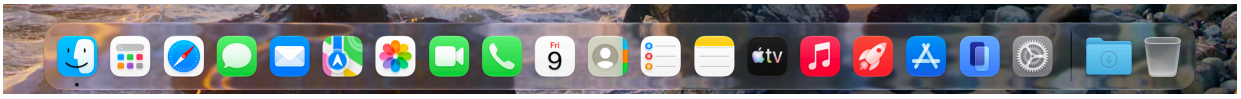
To continue with the enrolment, ensure you are connected to your home Wi-Fi network.

1. Click the Wi-Fi icon in the menu bar.
2. Select your Wi-Fi network name (SSID) from the list. > **Note:** If your network does not appear, click Other Networks.
3. Enter the Wi-Fi network password.
4. Click Join.

> **Note:** At Prince Alfred College, you will need to connect to the Wi-Fi network named “Prince Alfred College” to access school services such as printing. Refer to Section 6 of this guide for instructions on connecting to the “Prince Alfred College” Wi-Fi network.

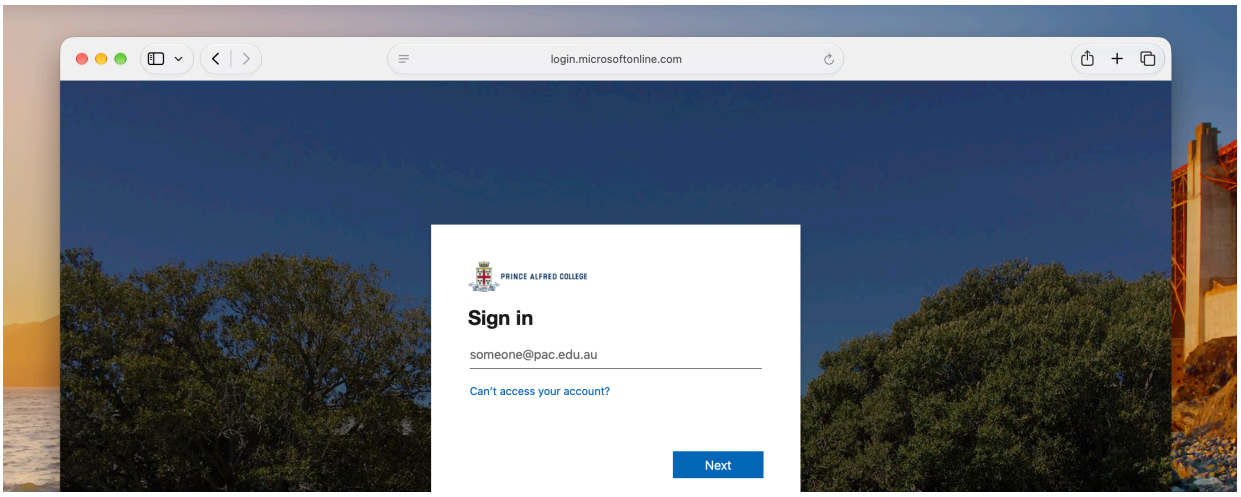
Opening the Enrolment Page

To start the enrolment process, follow these steps:



1. Open Safari from the Dock.
2. Type the URL `setup.pac.edu.au` into the address bar.
3. Press the Return key.

Downloading the MDM Profile



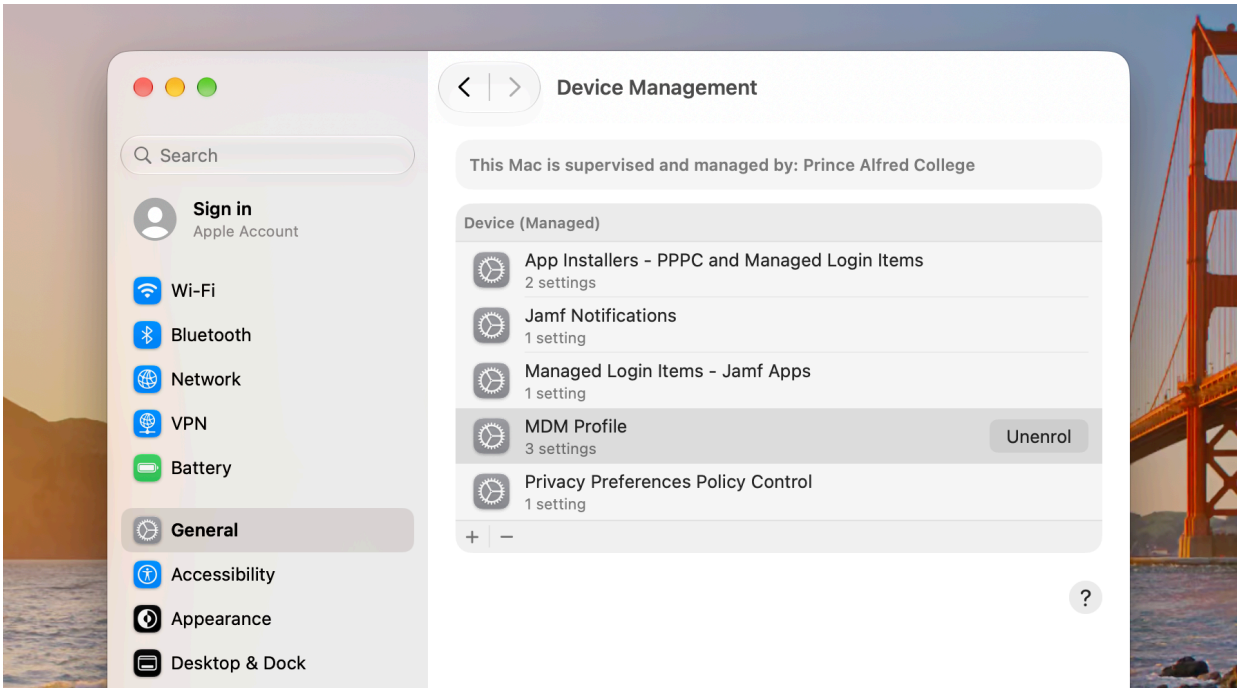
1. Enter your school email address (e.g., studentid@pac.edu.au).
2. Enter your password (use your date of birth in the format YYYYMMDD, e.g., 20020123).
3. Click Sign in.

> **Note:** If prompted to save the password, click Not Now.

4. Click Continue.
5. Click Allow to download the MDM profile.
6. Click OK.

Installing the MDM Profile

1. Click the Apple (🍎) menu in the top-left corner of your screen.
2. Select System Settings.
3. Click General.
4. Scroll down and select Device Management.
5. Double-click MDM Profile and click Install.
6. Click Install again.
7. Enter your MacBook password.
8. Click Enrol.



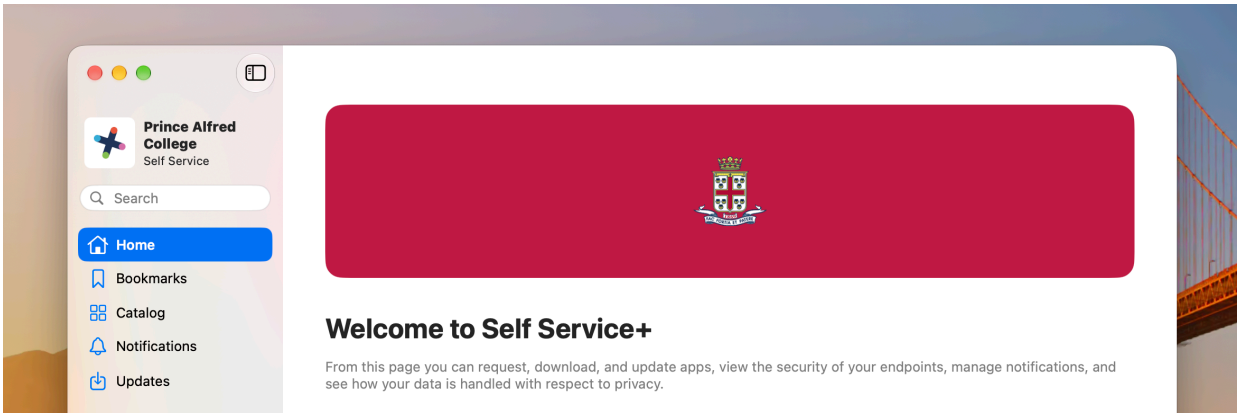
Your MacBook will now communicate with our MDM server to deploy the necessary Configuration Profiles. This process may take 2-3 minutes to complete.

The enrolment is complete when the Self Service application opens.

Section 3: Installing Essential School Applications and Services

Use the Self Service application to install all essential school applications and services. This includes:

- Microsoft 365 for Mac
- Bitdefender
- Vivi
- Follow Me Printer



To begin the installation:

1. Open the Self Service application from the Dock.
2. Select Catalog from the sidebar.
3. Select Onboarding.
4. Click Start Setup.

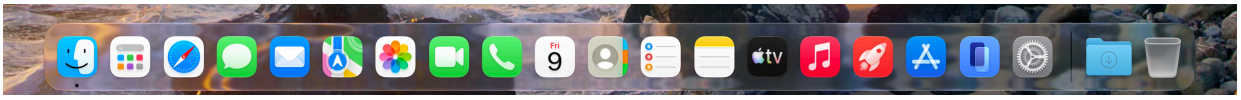
The onboarding setup will now begin installing the essential applications and services. **This process may take 10 to 15 minutes, depending on your internet connection.** Once the setup is complete, click Close and proceed to Section 4.

Section 4: Setting Up Microsoft Outlook

The school recommends using Microsoft Outlook for your school email.

Open Microsoft Outlook

Use Apps to find and open Microsoft Outlook on your MacBook:



1. Click the Apps icon in the Dock.
2. Find and click Microsoft Outlook in the list of apps.
3. Microsoft Outlook will open.

> **Note:** If you don't see Microsoft Outlook in the list, start typing "Microsoft Outlook" to search within Apps.

Activate Microsoft 365 for Mac

Before you can use Microsoft Outlook, you need to sign in and activate Microsoft 365 for Mac:

1. Your school email address should be pre-filled.
2. Enter your password (use your date of birth in the format YYYYMMDD, e.g., 20020123).
3. Click Sign In.

Your Privacy Matters

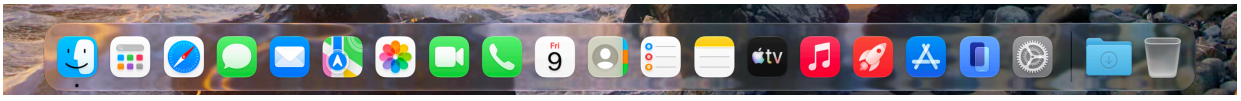
When you open Microsoft Outlook for the first time, you'll see a message titled "Your Privacy Matters". Click Done to proceed.

Section 5: Setting Up OneDrive

The school recommends using OneDrive. With your school email, you receive 1TB of cloud storage. Items stored in your OneDrive folder will be accessible online across all your devices.

Open OneDrive

Use Apps to find and open OneDrive on your Mac:



1. Click the Apps icon in the Dock.
2. Locate and click OneDrive in the list of apps.
3. OneDrive will open shortly.

> **Note:** If you can't find OneDrive in the list, start typing "OneDrive" to search within Apps.

Sign In to Your OneDrive Account

1. Your school email should already be entered.
2. Click Sign In.

   > **Note:** Your password may be pre-filled. If not, enter your password before continuing.

3. Click Next to keep the OneDrive folder at its default location.
4. Click Next and then OK to complete the setup.
5. Click Open OneDrive Folder to start using OneDrive.

Section 6: Finish Setting Up Your MacBook

This section must be completed onsite at Prince Alfred College and cannot be finished at home.

Connect to the PrinceAlfredCollege Wi-Fi Network

At Prince Alfred College, you need to connect to the Wi-Fi network named “Prince Alfred College” to access school services, including printing.

1. Click the Wi-Fi icon in the menu bar.
2. Select Prince Alfred College from the list.

   > **Note:** If Prince Alfred College does not appear, click Other Networks.

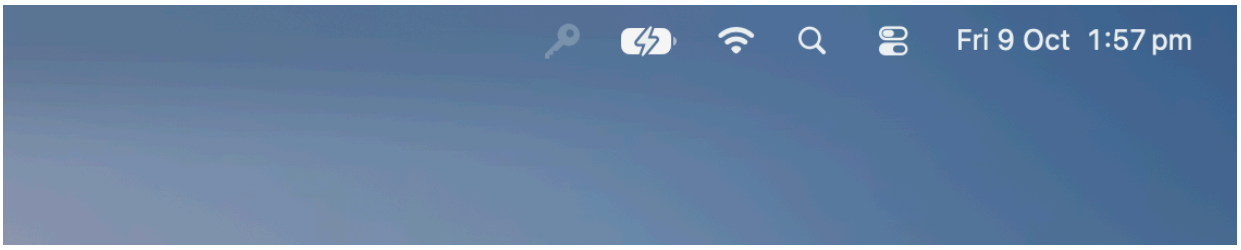
3. You should now automatically be connected and no username or password will be needed.

Signing Into Kerberos Single Sign-On (SSO)

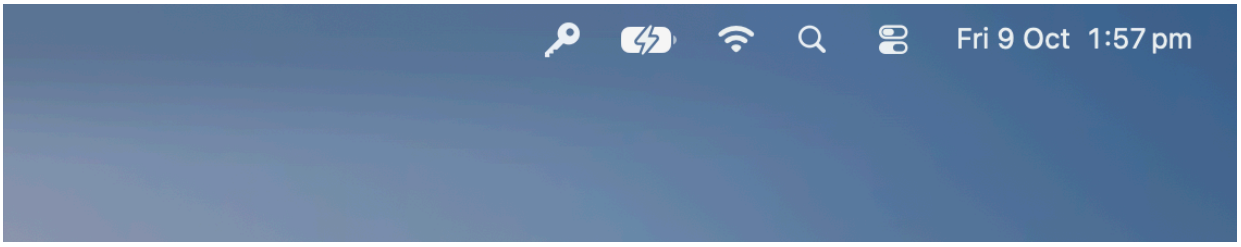
The Kerberos SSO extension is built into macOS and automatically signs your Mac into school services such as network file shares and printing when you are connected to the school network.

To sign into the Kerberos SSO extension, follow these steps:

> **Note:** Kerberos SSO can only authenticate while you are connected to the school network. You cannot sign in from your home Wi-Fi.



1. Click the Kerberos SSO extension icon in the menu bar at the top of your screen.
2. Select Sign In.
3. Enter your username (Student ID).
4. Enter your password (use your date of birth in the format YYYYMMDD, e.g., 20020123).
5. Click Sign in.



Section 7: Enrolment Complete

Your MacBook is now set up and ready for use at Prince Alfred College. Thank you for assisting with the device enrolment into our management system.

Questions

If you have any questions, feel free to contact the ICT Services team using the details below.

Contact us

You can reach ICT Services through the following contact options:

Phone: (08) 8334 1273
Email: ictservices@pac.edu.au

Visit us

If you need assistance from ICT Services, our Help Desk is available during the following hours:

Monday to Friday: 8 am – 4 pm

We are located in The Frederic Chapple Library (Middle/Senior School).