



# RED CENTRE MEMBERSHIP Terms and Conditions/Declaration



## PRINCE ALFRED COLLEGE STAFF AND OLD COLLEGIANS' ASSOCIATION (PAOCA)

- The Applicant represents and warrants that they are over 18 years of age and in good health.
- Membership Fees:
  - \$20.83 (incl. GST) per month paid only by direct debit to credit card or bank account.
  - \$20 (incl. GST) non-refundable cost of Centre access swipe card.
  - \$20 (incl. GST) for replacement of lost access swipe card or Membership ID card.
  - Direct debit transaction fee and credit card charges (see DDR form).
- The monthly membership fee is based on the initial annual amount of \$250 agreed with the PAOCA Committee for 2013.
- All Membership Fee and the card fees are subject to review each calendar year as part of the College's budget process. Any changes will take effect from the first Direct Debit charge in January each year.
- The RED Centre uses LinksPay to process its direct debit charges. Any queries about the amount charged should be addressed to RED Centre Management.
- Prince Alfred College reserves the right to cancel or suspend a membership without notice and at any time.
- Should your access swipe card be lost, you must report this immediately to Centre Management.
- Membership ID cards and access swipe cards are non-transferable and must be used only by the member.
- This is a periodic agreement and will continue until the member terminates the agreement in writing.

## REGULATIONS

### General Rules

- The Prince Alfred College RED Centre is only available to Staff and PAOCA financial or life members who have had their Membership Application approved.
- Whether a PAOCA applicant's membership is current will be checked by the PAOCA Executive Officer as part of the Membership approval process.
- Any Members found to be providing access to the RED Centre or its facilities to non-Members will be suspended until further notice.
- Membership ID cards must be presented to RED Centre staff upon request.
- The following items or activities are **not** permitted on the Prince Alfred College Campus/RED Centre:
  - Alcohol;
  - Smoking;
  - Chewing gum;
  - Illegal drugs or substances;
  - Lighting of fires or discharge of fireworks;
  - Interruptions to Prince Alfred College programs;
  - Gambling;
  - Animals;
  - Outside catering being brought onto the premises.
- All users of the facility must obey the RED Centre regulations.
- All programs must be approved by the RED Centre Staff before they are implemented.
- All supervising staff must have received instruction by the RED Centre Staff on the use of each piece of equipment.
- Under no circumstances is the facility to be used as a general recreation area. All use must be in accordance with an approved program.

# RED Centre Terms and Conditions

## REGULATIONS Continued...

- No equipment is to be moved without the approval of the Centre Manager.
- Access to the facility must be according to the timetable, or with the approval of the Centre Manager, to ensure safe working numbers.
- All bags and other personal items must be stored outside the gym area.
- Any machine malfunction or damage must be reported to Centre Staff immediately.
- The Centre Staff will make a daily inspection of the equipment.

### Basketball and Squash Courts

- Sport shoes must be worn on all courts.
- No black rubber sole shoes.
- No hanging on basketball rings.
- There is to be no food or drinks on the courts, except for water.
- Any liquid spills on the courts must be cleaned up using a towel or see Centre Management.

### Gymnasium

- Appropriate clothing, including covered footwear must be worn.
- All instructions provided must be followed.
- All equipment and weights must be put away after use.
- Each user must bring a towel to clean equipment as necessary and to absorb perspiration and protect benches.
- Users should warm up and warm down, involving both a static and mobile component.
- All equipment is to be used strictly in accordance with the given instruction.
- Weights should only be lifted that your body can handle.
- A spotter should be present when lifting heavy weights.

### Pools

- The pools should not be entered without the approval and supervision of a lifeguard.
- Walking only around the pool surface.
- No sitting or holding on to the lane ropes.
- Plastic drink bottles only.
- Swim attire must be appropriate and clean.
- No diving is allowed, except under the supervision of an instructor.

### Use by PAOCA and Affiliated Groups

Use of the facility is for PAC Staff or by PAOCA Sporting Clubs and PAOCA members.

#### 1. PAOCA Sporting Clubs

- PAOCA Sporting Clubs will have access to the facility as a group via a group booking with the Manager or as has been arranged.
- The group is to nominate a person (e.g. the Club Coach) to take responsibility for security of the area and to report any damage or malfunctioning of equipment. This person will be issued with an access card and is solely responsible for its use.
- The group must have received instruction from the Centre Staff on the use of each piece of equipment. This instruction will occur prior to any use of the facility by the group and is to be arranged in negotiation with the Centre Manager.

# RED Centre Terms and Conditions

## REGULATIONS Continued...

- All members of the Sporting Club group must complete and sign the Application/Indemnity Form (see attached).
- All use must be in accordance with a program which has the prior approval of the Centre Manager.
- The group must book the facility according to the timetable provided.

### 2. Approved Members

Members will have access to the facility as outlined in the table below. The RED Centre will be closed during the Christmas to New Year holidays.

- Members who are in attendance will take responsibility for security of the area and report any damage to, or malfunctioning of, equipment. Access cards and ID cards will not be transferable. Each person will be issued with an access card and will be solely responsible for its use.
- Members must have received instruction from the Centre Staff on the use of each piece of equipment. This instruction will occur prior to any use of the facility by the individual.
- Members must complete the Application/Indemnity Form (see attached).
- Use must be in accordance with a program which has the prior approval of the Centre Manager.

## OPERATING HOURS

The Prince Alfred College RED Centre is open for approved Members and PAOCA Sporting Clubs as follows:

|                | MONDAY             | TUESDAY            | WEDNESDAY          | THURSDAY           | FRIDAY      | SATURDAY          | SUNDAY             |
|----------------|--------------------|--------------------|--------------------|--------------------|-------------|-------------------|--------------------|
| <b>POOL AM</b> | 5:30 - 7:00        | 5:30 - 7:00        | 5:30 - 7:00        | 5:30 - 7:00        | 5:30 - 7:00 | 7:30 - 12:00      | 10:00 - 12:00      |
| <b>POOL PM</b> | 5:00 - 7:00        | 5:00 - 7:00        | 5:00 - 7:00        | 5:00 - 7:00        | 5:00 - 7:00 | <b>CLOSED</b>     | <b>CLOSED</b>      |
| <b>GYM AM</b>  | 5:30 - 7:15        | 5:30 - 7:15        | 5:30 - 7:15        | 5:30 - 7:15        | 5:30 - 7:15 | 7:30 - 12:00      | 10:00 - 12:00      |
| <b>GYM PM</b>  | 5:00 - 10:00       | 5:00 - 10:00       | 5:00 - 10:00       | 5:00 - 10:00       | 5:00 - 8:00 | 12:00 - 2:30      | 12:00 - 1:00       |
| <b>SQUASH</b>  | 7:30 pm – 10:00 pm | 7:30 pm – 10:00 pm | 7:30 pm – 10:00 pm | 7:30 pm – 10:00 pm | <b>NA</b>   | 7:30 am – 2:30 pm | 10:00 am – 1:00 pm |

**The RED Centre will be CLOSED on Public Holidays**

Completed membership applications should be sent to Mary-Ann Standish [mstandish@pac.edu.au](mailto:mstandish@pac.edu.au).

For further information about the Centre and memberships please contact the RED Centre Operations Manager, Will Bergus [wbergus@pac.edu.au](mailto:wbergus@pac.edu.au).



# RED CENTRE

## Application/Indemnity Form



**Full Name:** \_\_\_\_\_

**Date of Birth:** dd/mm/yy      /      /      **Mobile:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Postcode:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Year you finished at PAC:** \_\_\_\_\_

**Contact Person in case of Emergency:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_

**Questionnaire:** *Please circle*

- YES    NO    Have you ever had any heart trouble?
  - YES    NO    Do you frequently have pains in your chest?
  - YES    NO    Have you ever had high blood pressure?
  - YES    NO    Do you suffer fainting or dizzy spells?
  - YES    NO    Have you ever had a bone or joint problem such as arthritis that has been aggravated by exercise, or might be made worse by exercising?
  - YES    NO    Have you ever had asthma or other breathing problems?
  - YES    NO    Do you have a history of neck and back pains?
  - YES    NO    Do you take prescribed medication?
  - YES    NO    Is there any substantial physical reason not mentioned here why you could not exercise either in the pool, courts or gymnasium, if so why?
- \_\_\_\_\_
- \_\_\_\_\_

*Note: If you have answered yes to any of the above questions, you will require medical authorisation prior to commencing training at the RED Centre.*

**Declaration:**

I have answered the above information truthfully and honestly. I declare and warrant I am in a good state of health and fitness, and that there are no medical reasons whatsoever that could be regarded as a restriction upon, or impediment to, my ability to utilise the facilities. If I have a medical condition that may affect my activities in the Prince Alfred College RED Centre, I will consult a doctor.

I acknowledge I have received, read and understand the Terms and Conditions, including the Rules and Regulations, the terms of which I agree to be bound by. I understand that the use of the Prince Alfred College RED Centre facilities is at my own risk and that it is my responsibility to seek medical advice before using the facilities or starting an exercise program.

I will not hold Prince Alfred College, or any of its staff or students, responsible for any damage or injury I may sustain during use of the facility.

**Signed by Applicant:** \_\_\_\_\_ **Date:**      /      /

**Office Use Only:**      **Membership Number:** \_\_\_\_\_



## DDR Service Agreement

This Agreement is designed to explain what your obligations are when undertaking a Direct Debit arrangement with LinksPay and the Business. It also details what our obligations are to you as your Direct Debit Provider. We recommend you keep this agreement in a safe place for future reference. It forms part of the terms and conditions of your Direct Debit Request (DDR) and should be read in conjunction with your DDR form

I/We hereby authorize LinksPay Pty Ltd (ABN: 96 134 528 279) Direct Debit User ID **382220** to make periodic debits on behalf of the "Business" as indicated on the front of this Direct Debit Request (herein referred to as the Business)

I/We acknowledge that LinksPay is acting as a Direct Debit Agent for the Business and that LinksPay does not provide any goods or services and has no express or implied liability in regards to the goods and services provided by the Business or the terms and conditions of any agreement with the Business.

I/We acknowledge that LinksPay and the Business will keep any information (including account details) contained in the Direct Debit Request confidential. LinksPay and the Business will make reasonable efforts to keep any such information that we have about you secure and to ensure that any of our employees or agents who have access to information about you do not make any unauthorised use, modification, reproduction or disclosure of that information.

We will only disclose information that we have about you:

- (a) to the extent specifically required by law; or
- (b) for the purposes of this agreement (including disclosing information in connection with any query or claim).

I/We acknowledge that the debit amount will be debited from my/our account according to the Direct Debit Request, this Agreement and the terms and conditions of the agreement with the Business.

I/We acknowledge that bank account details have been verified against a recent bank statement to ensure accuracy of the details provided. If uncertain you should contact your financial institution.

I/We acknowledge that it is my/our responsibility to ensure that there is sufficient cleared funds in the nominated account by the due date to enable the direct debit to be honoured on the debit date. Direct debits normally occur overnight; however transactions can take up to three (3) business days depending on your financial institution. I/We acknowledge and agree that sufficient funds will remain in the nominated account until the direct debit amount has been debited from the account and that if there are insufficient funds available, I/We agree that LinksPay will not be held responsible for any fees and charges that may be charged by your financial institution.

I/We Acknowledge that there may be a delay in processing if:

- 1) There is a public or bank holiday on the day, or any day after the debit date
  - 2) A payment request is received by LinksPay on a day that is not a Banking Business Day
  - 3) A Payment request is received after normal operational hours, being 4pm Monday to Friday.
- Any payments that fall due on any of the above will be processed on the next business day.

I/We authorise the Business to vary the amount of the payments from time to time as provided for within the Business agreement. I/We authorise LinksPay to vary the amount of the payments upon instructions from the Business. I/We do not require LinksPay to notify me/us of such variations to the debit amount.

I/We acknowledge that the total amount billed will be for the specified period for this and/or subsequent agreements and/or amendments.

I/We acknowledge that the Business is to provide 14 days notice if proposing to vary the terms of the debit arrangements.

I/We acknowledge that variations to the debit arrangement will be directed to the Business.

I/We acknowledge that any request to stop or cancel the debit arrangement will be directed to the Business.

I/We acknowledge that any disputed debit payments will be directed to the Business. If no resolution is forthcoming you are advised to contact your financial institution.

I/We acknowledge that if a debit is returned by my/our financial institution as unpaid, I/We will be responsible for any fees and charges for each unsuccessful debit in addition to any financial institution charges and collection fees, including and not limited to any solicitor fees and collection agent fees appointed by LinksPay.

I/We authorise LinksPay to attempt to re-process any unsuccessful payments as advised by the Business.

I/We acknowledge that if specified by the Business, a setup, variation, dishonour, SMS or processing fees may apply as instructed by the Business.

I/We authorise:

- 1) The Debit User to verify details of my/our account with my/our financial institution
- 2) The Financial Institution to release information allowing the Debit User to verify my/our account details.

LinksPay Pty Ltd

ABN: 96 134 528 279

P.O Box 6290, Upper Mt Gravatt, Queensland 4122

Ph: 07 3040 4320 Fax: 07 3343 8590