



## PRINCE ALFRED COLLEGE

### ***Role Profile:*** **Director of Performing Arts**

The Director of Performing Arts leads and oversees all aspects of the curricular and co-curricular performing arts programs at Prince Alfred College, including Music, Drama and Film. Supported by a team of talented professionals, the Director of Performing Arts will develop a compelling vision and strategy of performance excellence that inspires the highest quality of educational outcomes for our students. The position incorporates the position of Academic Leader for the Performing Arts and also has direct oversight of the incumbent's area of specialisation, according to the expertise of the staff member.

#### **Location:**

Adelaide, South Australia.

#### **Reports to:**

Director of Teaching and Learning and Director of Co-Curricular Activities.

#### **Direct Reports:**

Director of Music, Drama Teachers, Film Co-ordinator, Administrative Assistant.

#### **Key Relationships:**

Other Academic Leaders; Assistant Directors of Teaching and Learning; Music staff and Peripatetic Tutors.

#### **Specific responsibilities include the following:**

##### **1. Strategic Direction and Leadership:**

- Develop and communicate a vision and plan for the College that will sustain and grow the creative reputation of the College's Performing Arts programs, incorporating Music, Drama and Film.
- Create annual operational plans for the Performing Arts Department in consultation with the Director of Teaching and Learning and Director of Co-Curricular Activities.
- Review progress against the plans on an ongoing basis to measure impact. Provide expert insight on gap identification and approaches to rectify to ensure operational plans are achieved.
- Provide professional leadership to all Performing Arts staff. Develop opportunities for ongoing professional growth, regularly assess performance and provide constructive feedback in both formal and informal settings.

- Engender a strong team spirit and culture of continuous improvement within the Performing Arts teams, encouraging collaboration amongst peers and celebration of success.
- Establish positive relationships with all staff to ensure high performance and engagement.
- Maintain professional currency of all developments in music, drama, film and education generally, ensuring best and next practice is continuously embedded into all programs.
- Encourage students of all abilities to make contributions to the College's various Performing Arts programs.

## **2. Learning and Curriculum**

- Develop and implement a robust and challenging curriculum that promotes excellence, ensuring that all students develop to their potential.
- Model the skills of teaching and learning exemplified by lead professionals and ensure the practice is shared throughout the team.
- Ensure the programs in music and performing arts are applied, reviewed and modified to enable the maintenance and development of high standards of teaching and learning.
- Monitor students' progress and the classroom practice of those in the team to ensure high standards.

## **3. Co-curricular Program**

- Ensure the College achieves a well-balanced co-curricular performing arts program, including drama, bands, ensembles, and individual performers, which enrich and support the diversity of learning experiences at the College.
- Oversee the College performing arts co-curricular calendar. Draft the overarching program calendar – in line with departmental directions. Seek input and recommendations from all direct reports as to their recommendations for the operational detail of each event. Make the final decision on the content for events which showcase all areas of music/performing arts to ensure it will achieve the strategic outcomes required.
- Oversee all performing arts events. This includes timely development of a project plan, effective liaison with the events and facilities department and oversight of the staff responsible.
- Oversee the range of high-quality internal performance events at the College, providing appropriate support for the key staff in each area.
- Ensure diversity in the range of musical and performing arts experiences and opportunities for our students.
- Lead the College's participation in a range of external events and competitions.

## **4. Performing Arts Development**

- Develop, promote and support co-curricular activities and build student engagement with performing arts in all forms including drama, choirs, bands, orchestras and small ensembles.
- Develop strategic initiatives that encourage student interest in music and performing arts. Engage with the leaders of specialist areas within the Performing Arts to share the strategy which will enable them to build programs and events to achieve strategic goals.

- Utilise the music and performing arts facilities to create a stimulating learning environment that encourages the creative capacities of all staff and students.

## **5. Administration**

- Manage the Performing Arts budgets in accordance with departmental directions. Seek input from key staff in best utilising expenditure to achieve departmental outcomes.
- Ensure all resources are fit for purpose and used in accordance with WHS and other policies.
- Identify future resource needs and aspirations for the Performing Arts Department for consideration during the College budget planning process.

### **Time Allowance:**

0.6 FTE for Director of Performing Arts

### **Salary:**

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### **Tenure:**

The teaching position will be permanent, with a five-year tenure in the position of Director of Performing Arts.

October 2021