



PRINCE ALFRED COLLEGE

Role Profile: Director of Rowing

The Director of Rowing is responsible for the leadership and co-ordination of rowing programs across the College and overseeing the development of high quality rowing at Prince Alfred College. The position could be combined with some teaching duties for the right applicant.

Reports to:

Director of Co-curricular Activities.

Other Key Relationships:

Rowing coaches and coordinators, Administrative Assistant Co-curricular, Rowing squads, parents and parent support groups.

Key responsibilities include the following:

- Develop and implement a comprehensive rowing development strategy and program.
- Formulate and implement training programs and techniques.
- Identify talent and enhance athlete development.
- Recruit, support and manage squad coordinators and coaches for all crews.
- Manage the crew selection policy and process and select crews in consultation with, and support from, staff and coaches.
- Attend coaching meetings and actively engage in coach education.
- Coordinate land and water based rowing programs across all levels.
- Work with members of staff for the overall duty of care and supervision of students.
- Work with coaches to ensure a high level of fitness and consistent, and up-to-date, rowing techniques.
- Be responsible for the availability of boats, including transport, and for the proper setting. up of boats and equipment.
- Ensure proper maintenance and storage of the boat fleet.
- Work collaboratively with the Rowing Parents' Support group.
- Provide monthly reports for the Rowing Parents' Support Group and the Headmaster.
- Work with the Parents' Support Group to provide an outline of planned capital expenditure on rowing equipment for the next five years.
- Provide an annual report post-season for the Headmaster relating to the events of the season, together with recommendations for the future.
- Oversee the compliance requirements of coaches and staff meetings.

- Maintain a positive relationship with Rowing SA and to attend its meetings.
- Attend relevant meetings of the College's Rowing Coordinators.
- Ensure that all entries are in place for each regatta.
- Plan, organise, and attend rowing camps.
- Ensure that appropriate records are kept.
- Ensure regular and consistent communication with parents, especially in relation to camps and regattas away from the Adelaide region.
- Other duties as required by the Headmaster, Deputy Headmaster/Head of Secondary School and the Director of Co-curricular Activities.

Key Knowledge and Skills:

- A willingness to support the College's Vision, Purpose and Christian ethos.
- Demonstrated experience in the successful development and management of rowing programs at school, club and/or international level.
- An in depth knowledge of current training and coaching methods.
- Excellent leadership, communication and interpersonal skills.
- High levels of integrity, diplomacy, confidentiality and tact.
- An ability to be proactive and use initiative in a variety of situations.
- A strong capability and proficiency in computer systems including Word, Excel and Outlook.
- High level organisational skills and an ability to meet deadlines.
- A determination to excel, and a willingness to learn and to be innovative.
- Completion of Senior First Aid, Mandatory Notification and DCSI Child-related screening.
- In depth understanding of the science around coaching and sport.
- Minimum Level 2 NCAS qualifications or equivalent.
- An understanding of school procedures and expectations.

Salary:

As negotiated.

May 2022