



Director of Property Services

FULL-TIME, CONTRACT

Prince Alfred College a leading independent day and boarding school for boys from ELC to Year 12 based in Adelaide, SA. Our mission is to develop young men of character and purpose; compassionate leaders, who will make a positive contribution to the world around them. The College prides itself on having a significant history in providing an exceptional education, together with an innovative strategic plan to support ongoing future improvement and success.

The College is currently seeking a Director of Property Services to oversee the teams responsible for maintaining our significant grounds and facilities. This important role will lead the Housekeeping, Grounds, Maintenance and Security teams at the College, ensuring that Prince Alfred College facilities are of the highest standard for our students, staff and community.

This role will appeal to those who are looking to work in an environment where customer service, safety and quality is the focus. Experience working with a diverse team and building a high-performance culture will be required for this position. Significant experience within a Facilities Management/ Property Services environment is a must, including the ongoing development of preventative maintenance and emergency response plans.

The successful applicant will also have experience with Project Management and delivery of minor capital works, from tendering to delivery, to ensure the best possible outcomes to meet organisational objectives. You will be someone who values building strong internal and external

networks to ensure projects are delivered on time and in budget, in line with our strategic plan.

The College is an inclusive community who model genuine respect, value inclusivity, and strive for excellence in all we do. There are many benefits to being employed at Prince Alfred College. We are committed to professional development, we understand the importance of wellbeing, offering varied programs for our staff, and we value the expertise you bring to the College.

Further details about the position and the application process can be found on our website www.pac.edu.au.

Prince Alfred College is an Equal Employer. Please contact the Director of Corporate Services, Steve Bacon on 8334 1200 should you wish to discuss the role in more detail, or your own specific circumstances.

We would welcome your application, together with the names and contact details of three referees. Please address your application to Headmaster, Mr David Roberts and send via email by Monday 3 April 2023 to: careers@pac.edu.au.

Please note the following:

- To be eligible to apply for the role you will need to have the rights to work in Australia (and the relevant VISA).
- A valid Working With Children Check will be a prerequisite for employment.
- The College reserves the right to commence the interview process prior to the formal closing date.