Dear Parents
Welcome to the new school year. We extend a very warm welcome to all boys and their families, particularly to those who are new to Prince Alfred College. We trust that you will soon be feeling a very real part of the Princes’ Community. We are looking forward to the opportunity to work with your sons to ensure that this is a positive and successful year.

THE YEAR 5/6 MULTILEVEL CLASS
This class has evolved to provide an environment that celebrates and supports the unique social and emotional development as well as the learning styles of boys who have been identified with high intellectual potential. To cater for the diversity of their individual needs the boys are supported in the development of skills that enable them to monitor their own learning and, by reflecting on assessment data and feedback, determine appropriate goals for themselves and design efficient learning pathways to those goals.

EMAIL CONTACTS

Class Teacher
Mr Matthew Tothill  mtothill@staff.pac.edu.au

Upper Primary (Year 5 & 6) Coordinator
Mrs Lisa Lacy  llacy@staff.pac.edu.au

Preparatory School Office
prepoffice@pac.edu.au
SCHOOL TIMES
Classrooms are open from 8.15. Boys are not permitted to be alone on the school premises before 8.15am unless they are going to 'Before School Care.'

8.35am     School commences
10.25      Eating time
10.35      Recess
10.55      End of Recess
12.45      Lunch eating time
12.55      Lunch play
1.35       End of lunch
3.30pm     School day concludes

SCHOOL ABSENTEES / LATE ARRIVALS
Students are required to be punctual each morning. If your son is to be absent for any reason, a phone call to the Preparatory School Office on 8334 1203, prepoffice@pac.edu.au or via sms on 0447 100 231, as soon as possible to notify us is appreciated. The roll is marked by 8.45 am each day and a text message sent to any family who has not explained an absence. Children who arrive late or leave early need to be signed in/out at the Prep office so the attendance register can be kept accurate.

COMMUNICATION
Each class maintains a blog which will be updated at least once per fortnight. Class teachers will share access details with their parents early in the year. You are encouraged to bookmark the blog and access it often to keep in touch with class learning and events. Communication will also occur via the student diary and by email. Please ensure the School has your correct contact details; changes can be made via the Princes Online login on the School’s website.

DATES FOR YOUR DIARY
This handbook, newsletters and class blogs will give you details of activities, events and Term times throughout the year. School Assemblies are held every Wednesday in the Anzac Hall at 1.45pm and Chapel Services on Friday mornings at 8.55am. Student involvement is encouraged at both and parents are always welcome to attend these at any time.
PLEASE NOTE THE FOLLOWING DATES OF INTEREST

TERM 1

Week 1
Tuesday, 2nd February  
Term 1 commences
Friday, 5th February  
Parent Information Night

Week 2
Wednesday, 10th February  
Prep School Captain Induction Assembly

Week 4
Monday 22nd March -  
Swimming lessons
Friday 26th March

Week 5
Friday, 4th March  
Prep Swimming Carnival

Week 7
Monday, 14th March  
Adelaide Cup Holiday

Week 8
Thursday, 24th March  
Easter Break – school concludes at 1pm
Friday, 25th March  
Good Friday

Week 9
Monday, 28th March  
Easter Monday
Wednesday, 30th March  
Grandies’ Day

Week 11
Tuesday, 12th April  
Summer Co-curricular Photos
Friday, 15th April  
Cross Country and Term 1 concludes at 3.30pm

Early to mid Term 1
Dates tbc  
Parent / Teacher Interviews

YEAR 5 SPECIAL EVENTS

Program with Seymour School, Terms 3 and Four
Father and Son Weekend, Term 1 (19-20 March)
NAPLAN Testing, Term 2, Week 2
artsPACes Event, Term 3, Thursday 22nd September
YEAR 6 SPECIAL EVENTS
Program with Wilderness School, Term 1 and 4
Robotics Program (Lego Mindstorms), Term 2
Mother and Son Dinner, date to be confirmed
Year 6 Exhibition, Term 3
Relay for Life, Term 4
Valedictory Service and Graduation, Term 4

SCOTTS CREEK CAMPS

Year 5 Father and Son Weekends
5L and 5T Term 1, end Week 7 (19 – 20 March)
5M Term 2, end Week 3 (21-22 May)
Every boy is encouraged to attend the Father and Son Weekend with his father or other male adult family member or significant adult. This is an ideal opportunity for boys to bond with their father and other boys. It also enables the boys to become familiar with the Scotts Creek environment before attending class camps in Term 2.

Class Camp
5/6T Term 2, Week 8 (21-24 July)
Full detail about Camps will be provided closer to dates and via the college website at www.pac.edu.au

SCHOOL UNIFORM AND CLOTHING REGULATIONS
School uniform must be worn to and from School, and on those occasions specified by the Headmaster. It is a fundamental expectation of students of Prince Alfred College that they will wear the correct uniform, and wear it well.

NO PART OF THE SCHOOL UNIFORM IS TO BE WORN WITH CASUAL CLOTHES.

Preparatory School – the blazer is only worn in Terms 2 and 3 and summer uniform in Terms 1 and 4.

A detailed statement of uniform regulations can be obtained from Princes Parade; shirts should be tucked in and ties neatly tied and in place. At all times it is expected that the boys’ uniform will be neat and shoes clean and polished.

The School requires that hair be styled within the following limits:
- Hair must be reasonably short but no shorter than an electric comb setting of No. 2
- Hair must be brushed neatly, shaped to the head and clear of the collar and eyes.
• Boys are to be clean shaven and sideburns no lower than the earhole.
• No boy is permitted to cut their own hair or another boy's hair.
• Extremes of style, long fringes and/or short on the side(s) and long on top, perms, use of colour, dye, gels and the like are not acceptable and may result in the student being excluded from school until his appearance is acceptable.

BEHAVIOUR MANAGEMENT GUIDELINES
The parent Information brochure for Behaviour Management Guidelines and relevant documentation are available upon request from the preparatory school office.

The purpose of this brochure is to inform parents of the behavioural expectations of students and the procedures used to maintain a happy and safe environment in the Preparatory School.

PRINCES eNews
The e-News is published on-line each fortnight. It is accessed through the school website and is emailed to you.

PREP TUCKSHOP
The Tuck Shop sells pre-ordered lunches online through the Flexi schools website or app (www.flexischools.com.au). Please obtain any additional information about using this service from the Prep Office. All Combo meals are to be ordered via Flexi School with the boys being able to purchase an ice-cream or similar at lunch and recess.
If you son does not have his lunch, he is able to go the prep office and use a lunch voucher.
This voucher is to the value of $5.00 and offers him a sandwich, fruit and drink.

The Preparatory School is "Nut aware". Please ensure that all nut based products are not shared and kept in lunchboxes to help keep safe highly allergic students.

MEDICATION
We understand that there are occasions when your son may need to take medication during school hours. Should this be the case, we request that the medicine, in the original containers, are labelled with clear instructions from the pharmacist and given to the receptionists at the Prep Office who will supervise appropriate administration. Teachers do not give any medication unless we have a written request signed by parents. Panadol will not be given to students until consent is obtained from parents, after a phone call, if the boy is feeling unwell at school.

Should your son need medication to be kept at school (e.g. Ventolin, Adrenalin pens), this needs to be sent in a clearly labelled bag, with his Action Plan, signed by parents. All medication is held in the Prep School Office and administered by office staff to avoid other children having access to it.
CLASS REPRESENTATIVES
Each class is encouraged to have 1 or 2 parent representatives. The Class Representative’s role is to liaise with members of the Friends of PAC (FoPAC) committee and the Director of Advancement to keep families informed of school functions and to coordinate any social gatherings for parents during the year. Class Representatives often work together to arrange joint year level functions.

SUN PROTECTION
We have a ‘no hat, no play’ policy in Terms 1 and 4, so boys must have a school hat, clearly named, at school each day. Sunblock is also available in the classrooms, but boys are encouraged to have their own and use it.

HOMEWORK
Year 5 students are required to complete the equivalent of up to 40 minutes (Year 5) and 50 minutes (Year 6) of homework on each Monday to Thursday weeknight during term time—full details of the Preparatory School’s Homework Policy are available upon request. Class teachers will communicate details regarding format and requirements for homework activities to parents early in the school year.

NAPLAN TESTING
Year 5 classes will continue a strong focus on Literacy and Numeracy skills as part of learning expectations and ongoing preparation for NAPLAN testing across school years 3, 5, 7 and 9. Students will be supported in ensuring they are fully aware of test formats to ensure they can complete these to the best of their ability on the day.

STUDENT SUCCESS TEAM
The Year 5-6 Student Success Team (SST), consisting of learning support staff, Marilyn Tregilgas and Robyn Brice, and our Wellbeing Coach, Neridah Boraso, work with class teachers and specialist teachers to support the diverse needs of the boys in Years 5 and 6. SST staff are timetabled to work in each class every week, working alongside teachers with small groups and with individuals to help them achieve success in their class learning tasks. At times, boys needing further development of specific skills may be withdrawn from the classroom for a short amount of time to undertake specific learning programs.

Any withdrawal is done through discussion and negotiation with class teachers and specific dependent on the need of each child and determined by observation and assessment. Some programs to improve skills include Literacy Planet for spelling skills, MULTILIT and MULTILIT Extension for reading skills, Mathletics to support Maths growth and Friends to further develop social skills.

REACH
The College has for a long time attracted students with high intellectual potential. The provisions in the Prep School for these students have always been intended and designed to meet the social and emotional needs that so often accompany high intellectual potential, such as social integration, a sense of belonging and the need to find a place where their unique skill sets are understood and accommodated.

Provisions for students with high intellectual potential are of three types:
1. Class teachers provide differentiated learning experiences within the regular classroom program.
2. A Multi-Level class that caters for students with high intellectual potential in Years 5 & 6.
3. The REACH program in years 3 and 4

This year, Sue Gerschwitz will be providing support for those students who have been identified as working at an advanced level within various areas of the curriculum from years 2-6 as well as providing support for the teachers of these students. The teachers will be supported in the development of differentiated programmes at a planning level and with identified groups of students and in the use of tools for identifying students of a higher intellectual potential in one or more areas.

**SPECIALIST LESSONS**
Specialist lessons are an important part of the curriculum and are not to be seen as stand-alone components. It is expected that boys come to lessons prepared, in an orderly and sensible manner, willing to learn and contribute to the lesson.

For students whose behaviour is unacceptable, “Yellow Slips” will be sent home via the diary. It is an expectation that these are signed by parents before returning the diary to the class teacher the following day.

Communication between school and home is important and we ask that if you feel the need to contact a specialist teacher, you initially do so by email.

**Physical Education**
All Reception to Year 6 boys receive one sixty minute Physical Education lesson a week. Boys are expected to be in the correct PE uniform for every lesson. A note or email is expected if there is a medical reason for any boy not participating.

Year 3 to Year 6 boys participate in Swimming and Cross Country in Term 1 and Sports Day in Term 3.

The Prep School Sport Practice time is Thursday from 2.35-3.45. Please note the later finishing time on Thursday afternoons. The boys are expected to wear their sport’s uniform to and from school each Thursday.

Mr Sam Barton – PE Teacher – sbarton@pac.edu.au
Languages – Chinese and French
The Languages program is offered from Reception to Year 6 in the Preparatory School. Through the program, the boys develop the knowledge and skills in communication and understand the language, culture and their relationship.

Year 3 to Year 6 - The boys receive one thirty minute lesson and one sixty minute lesson per week. Boys in the 5/6 multilevel class receive lessons in both languages.

The learning experiences include a range of activities such as singing, interviewing, filming, viewing, exchanging information, language games, role-plays, projects, on-line research, Chinese calligraphy, art work, and cultural performances. The boys are immersed in their chosen language in a culturally enriched environment.

Ms Lihwa Chu – Chinese Teacher - lchu@pac.edu.au
Ms Tania Carpinelli – French Teacher - tcarpinelli@pac.edu.au

The Arts
The Music, Art and Drama program is offered to all boys from Reception to Year 6. Through the Arts programs the boys develop their knowledge and skills in these areas.

Music - All boys receive one sixty minute lesson per week.

Art/Drama - All boys receive one sixty minute lesson per week. Semester 1 - Visual Art and Semester 2 Drama.

All boys take part in the Jack de Vidas Art Exhibition in Term 3

Mrs Mandy Bell – Music Teacher – mbell@pac.edu.au
Mrs Kellie McCauley – Art and Drama Teacher – kmccauley@pac.edu.au

We hope 2016 will be a happy year for you and your sons in the Prince Alfred College community